

HUBY PARISH COUNCIL, Grant Application Form

The purpose of the Huby Parish Council grants scheme is to assist in the development of community projects within Huby Parish. These projects should relate well to the Community Plan.

Q1. About your group

Name of your group as it appears on your constitution or rules	
Address including post code	

Q2. Main contact for application

Name	
Position held in the group	
Address if different from above	
Contact telephone number	
Email address	

Q3. What is your project?

--

Q4. When are you planning to start and finish your project?

Start date (month and year)	
End date (month and year)	

Q5. What activities will take place if you receive a grant or what equipment will be purchased?

Q6. How does your project match with the community plan?

e.g. how will it help: the residents of Huby Parish; their safety; encourage good health; reduce antisocial behaviour and crimes; promote recycling; promote community spirit, have fun?

Q7. How do you know the people in your community want this project? How has a need for your project been demonstrated?

Q8. How many people do you expect to benefit directly from this project and what is their age range? e.g. 30 people aged 16 to 50

Q9. How will you ensure that the project is delivered effectively and is well managed?

Q10. Explain what methods you will use to track if your aims are being achieved?

Q11. What is the total cost of your project and how much do you need from the Huby Parish Council grant scheme ?

Item	Total cost of item	Amount requested from Huby grants scheme	Where is the additional funding coming from?

Q12. Please provide the gross income, expenditure and reserves balances of your last two years' accounts.

(Include bank statements where relevant)

If your savings/reserves total more than 1 year's total expenditure, please indicate any expenditure plans.

--

Declaration

We declare to the best of our knowledge that the information given in this application form and supporting material is correct.

We confirm that the organisation named in Question 1 has authorised us to sign this agreement on their behalf. We agree that copies of receipts and invoices for any money spent on this project will be sent to Huby Parish Council within 28 days of the project's end date. We understand that any offer of grant will be subject to these terms and conditions.

Signed	
Print Name	
Date	
Position	

Signed	
Print Name	
Date	
Position	